



## Time Allocation - Topics

### 10% Culture and Team Formation

- Intentionally creating an environment where employees thrive
- Developing highly productive teams, increasing efficiency, cohesion, productivity and commitment
- Improving team productivity & effectiveness through increased engagement & development strategies
- Understanding the impact of culture on productivity

### 20% Critical Team Attribute: Trust

- Learning 5 key elements of effective trust
- Discovering behaviors that either enhance or erode trust
- Understanding how to communicate in a way that builds trust

### 15% Critical Team Attribute: Communication

- Understanding the critical components of communication
- Developing communication strategies that resonate with all stakeholders

### 50% Critical Team Attributes: Appreciation, Creativity & Ideation, Meeting Management, Behavior Management and Problem Solving & Decision Making

- Leveraging the power of appreciation in the workplace
- Increasing creativity and ideation through diversity of thought
- Producing outcomes through effective meeting management
- Increasing productivity and cohesiveness through effective behavior management
- Developing problem solving and decision making skills in order to yield optimal solutions

### 5% Team Development Action Planning

- Creating sustainable strategies to build, manage, and sustain team cohesiveness and increase workplace productivity
- Testing and improving current team performance through a series of interactive team building challenges
- Understanding current team performance and determine specific plans to improve performance
- Determining immediate next steps: Identifying actions that you will stop, start and continue

## Focus

### Primary - Leadership Development

Leadership Development, Adaptability, Creativeness, Communication, Initiative.

### Secondary - Planning/Organizing

Decision Making, Delegation

### Tertiary - Executing/Controlling/Evaluating

## Level

Introductory

Intermediate

Advanced

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