



Managing & Leading: Strategies to Help You Excel at Both

Session Details

Faculty:	Ms. Ann Tardy	Date:	Tuesday, January 29, 2019
Location:	Federal Reserve Plaza 600 Atlantic Avenue Boston, MA	Sign In:	8:30 AM
Phone:	(617) 973-3000	Session:	9:00 AM - 4:00 PM

Session Description

This session will explore the essential strategies and techniques required to powerfully lead and manage simultaneously from the same role. Being a manager is one of the most arduous and yet most valuable roles in any organization. The challenge lies in dealing with the expectations of those above and below you while also contributing to people's success around you. When you master this, you will discover how to impact any organization from the middle. You will leave this class with the skills needed to powerfully evolve into a successful Manager.

Biography

As a former Silicon Valley corporate attorney and a current CEO, Ann knows people from many dynamics. Working alongside some of the best and brightest lawyers, entrepreneurs, VCs, and business owners, Ann incorporated companies, negotiated mergers, managed venture-backed financings, and held the hands of many anxious CEOs, and loved it. She then started her own law firm representing over 75 entrepreneurs, grew it until her CEOs became friends, and then sold it to a larger firm that continues to represent entrepreneurs and start-ups nationwide. In 2003 Ann followed her passion to work with leaders and launched LifeMoxie Mentoring & Leadership to transform corporate America by transforming where and how people lead. Her programs, books and speeches are loved by clients such as Kaiser Permanente, Duke Energy, Macys, and Southern California Edison. As a speaker and author, Ann prepares people to execute powerfully in ever-changing environments. From keynotes to executive retreats, Ann influences audiences with her experiences and her 25 years of leadership. She is the author of four books: *Ambition on a Mission* (2007), *Moxie for Managers* (2011), *Why Mentoring Matters* (2013), and *The Joy of Mentoring* (2015). They have become popular books for companies that are committed to creating strong leaders and strong cultures in this fiercely competitive marketplace.

Guide to Participant Selection

Department	Admin	Distrub	Engr	Finc	H.R.	Legal	Mktng	IT	Or	Plng	Pchsg	R&D	Sales
Senior Executive (Pres. Exec & Sr VP)	3	3	3	3	3	3	3	3	3	3	3	3	3
Executive (VP & Gen'l Mgr)	3	3	3	3	3	3	3	3	3	3	3	3	3
Senior Managers (Div & Reg. Mgrs)	2	2	1	1	2	1	2	1	2	2	2	1	2
Middle Managers & Superintendents	1	1	1	1	1	1	1	1	1	1	1	1	1

Time Allocation - Topics

10% **Managing vs. Leading**

- Identifying the unique contributions of managers
- Understanding the privilege of managing

40% **5 Key Leadership Distinctions for Managers**

- The Battle Cry
- Influence
- Intentionality
- WYTIWYG (What you tolerate is what you get)
- Standing on the Pedestal

40% **7 Essential Influencing Strategies & Techniques**

- From Delegating to Entrusting with Accountability
- Accelerating Trust
- Lifting the Communication Fog
- The Power of Participation
- The Power of Framing
- Selling Change
- Leveraging Emotional Intelligence

10% **Leading with Moxie**

- Moxie: grit, guts, initiative, relentlessness, determination, fearlessness, and vigor
- Making a difference by leading with moxie and inspiring others to do the same
- Discovering that joy is a leader's job

Focus

Primary - Leadership Development

Adaptability, Communication, Interpersonal Relations, Developmental Perspective

Secondary - Planning/Organizing

Decision Making, Use of Authority, Delegation, Direction, Guidance

Tertiary - Executing/Controlling/Evaluating

Analysis, Generate and Obtain Plan Support

Level

Introductory

Intermediate

Advanced

FOR REGISTRATIONS PLEASE CONTACT: **Jay Bennett**

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