

Middle Managers & Superintendents	1	1	1	1	1	1	1	1	1	1	1	1	1
--	---	---	---	---	---	---	---	---	---	---	---	---	---

Time Allocation - Topics

7% Welcome, Orientation (the Big Why), and Logistics

20% Learning The Responsibility Process for personal leadership effectiveness

17% Learning and applying The Keys to Responsibility to unlock and apply The Responsibility Process in yourself and others

8% Accountability does not equal Responsibility (and which is more powerful)

36% How to Increase Responsibility in Others

- The Fastest Way to Elevate Responsibility in a Group
- Teaching Responsibility with The Responsibility Process
- Intervening Effectively and the Role of Agreement
- Intervening Responsibly and the Role of Advice

6% How to Practice Responsibility to Increase Your Mastery

6% What Will I Do? after the Workshop

Focus

Primary - Leadership Development

Adaptability, Coaching, Commitment, Communication, Manage, Mentor

Secondary - Planning/Organizing

Decision Making, Use of Authority, Delegation, Direction, Guidance, Meeting Schedules, Clear Agreement

Tertiary - Executing/Controlling/Evaluating

Problem Identification, Developing Specific Plans, Generate and Obtain Plan Support, Continuous Learning and Improvement

Level

Introductory

Intermediate

Advanced

FOR REGISTRATIONS PLEASE CONTACT: **Spiro Serpanos**

Phone: **+1 (202) 367-6226** Email: **washingtondc@ims-online.com** Website: **www.ims-online.com**