



# Time Allocation - Topics

5 % Why Initiatives Fail

15 % Best Practices in ensuring your initiative succeeds

- Single point accountability
- Robust, empowered, multidiscipline implementation team

20% Initiative Oversight: A Key Differentiator for Success

- Governance: an initiative managers best friend
- How effective management facilitates issue management and decision making
- Typical management oversight structures
- Governanace roles and responsibilities

20% Navigating the Organizational Environment

- Matrix organizations and how to make them work for your initiative
- Effective partnering with functional or discipline managers
- Managing shared resources

20% Program Initiation: Starting on the Right Foot

- Develoing a charter that empowers the team
- Opportunity framing, aligning early on with stakeholders, and getting a smart start

20% Managing Key Stakeholders: Its All About the People

- 360 degree communications model
- Communication planning: who needs what information and when
- Keeping management informed and on your side
- A simple yet effective stakeholder management model

## Focus

### **Primary - Leadership Development**

Risk Identification and Reduction, Problem Identification, Selecting and Organizing Information, Analysis, Evaluating Alternative Solutions, Developing Specific Plans

### **Secondary - Planning/Organizing**

Team Building, Decision Making, Direction, Quality Control, Results Analysis, Evaluation

### **Tertiary - Executing/Controlling/Evaluating**

Communication, Creativeness

## Level

Introductory

Intermediate

Advanced

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